



# B.I.T. SINDRI

PO: Sindri Institute, Dhanbad, 828123, Jharkhand  
Department of Higher and Technical Education Govt. of Jharkhand  
Approved by AICTE, New Delhi & Affiliated by JUT, Ranchi  
Email-academic@bitsindri.ac.in, website-www.bitsindri.ac.in  
(Academic Section)



NO. Acad/607

Sindri, dated: 27-10-2023

**Information to all Diploma to Degree (LE) students who have been offered allotment letter to take admission at BIT Sindri from 28-10-2023 to 29-10-2023 ( Special round counselling cum admission)**

As per JCECEB letter no. JCECEB/10/23-88 Ranchi, dated 25-10-2023, Admission Schedule and process are given below for verification of the documents. Students must prepare the required documents at the time of verification cum admission.

**SCHEDULE OF ADMISSION (NEW ADMISSION & BRANCH CHANGE):**

BRANCH	Date	REPORTING TIME	Venue
All Branch	28-10-2023 & 29-10-2023	10.00 AM to 01.00 PM & 02.00 PM to 04.00 PM (Lunch Time 01.00 PM to 02.00 PM)	Academic Section, BIT Sindri

**NOTE: 1. Before arrival in the institute for verification & admission , the candidates have to fill up the following Google form and upload the required data/documents & Photo. Merge the 1<sup>st</sup> to 6<sup>th</sup> sem marksheet, then upload on google form.**

Link: <https://forms.gle/p9nwFr7DYeQUGCncA>

**2. Branch change students who have already taken admission at BIT Sindri are not required to fill the above google form.**

**Documents to be submitted by the candidates for verification and admission at the institute.**

1. Seat Allotment Letter issued by JCECEB 2023
2. Original Admit Card, Marks Sheet & Passing Certificate of 10<sup>th</sup>
3. Original 1<sup>st</sup> to 6<sup>th</sup> sem admit card, 1<sup>st</sup> to 6<sup>th</sup> sem Marks Sheet & Passing Certificate of Diploma
4. Up to date & Valid Original Local residential Certificate issued online by CO/SDO/DC of Jharkhand State (as per format provided by JCECEB available on the link in SI.No 21)
5. Up to date & Valid Original Caste Certificate[(SC/ST) & Non Creamy Layer caste Certificate (BCI/BCII) ](if applicable) issued online by CO/SDO/DC of Jharkhand State (as per format provided by JCECEB available on the link in SI.No 21)
6. Valid EWS Certificate (if applicable) issued by CO/SDO/DC at Jharkhand State (as per format provided by JCECEB available on the link in SI.No.21)
7. Valid income certificate for TFW candidates(if applicable) (as per format provided by JCECEB available on the link in SI.No.21)
8. Valid PH certificate (if applicable) . Original Physically Handicapped certificate for more than or equal to 40% disability, issued by competent authority of Jharkhand Govt. or Central Govt.
9. **Original TC/CLC issued from the Institution last attended**
10. **Migration certificate issued by concerned Board/University last attended**
11. Affidavit for not working in any Govt. / Private / Public Sector company by Notary Public
12. Gap Period Affidavit from Notary Public if TC has been issued before 01.01.2023.
13. Anti ragging Affidavit in the format issued by UGC (available on <http://jceceb.jharkhand.gov.in/Links/download.aspx>) by candidate and parent separately.
14. Character certificate from the institution last attended.
15. Two set of self attested Photocopies of all original documents(from S.No. 1 to 10)
16. Two Set of self attested Photocopy of Aadhaar card (self, father and mother or Guardian)
17. 6 Colour Passport size photographs
18. Any other document demanded at the time of admission, if needed.
19. **Please keep scanned copies of all original documents for your future uses.**
20. **For Arrival in the institute for verification, admission and Commencement of the classes, please visit the institute website [www.bitsindri.ac.in](http://www.bitsindri.ac.in) regularly**
21. **Format will be downloaded from the website ([jceceb.jharkhand.gov.in/Links/download.aspx](http://jceceb.jharkhand.gov.in/Links/download.aspx)).**
22. **Branch Change/category change student have to submit the new allotment letter and category certificate (if required) at the institute according to above schedule. If Seat allotted category change from TFW to any other category then student have to pay the required fee at the institute.**

## Fee Structure

After the verification of the documents at institute, candidates will be allotted a temporary roll no., then the candidate have to deposit the requisite fee given below:

**Details of Fee to be submitted for admission-as per SI .No. 1 & 2 given below (both separately)**

Si.No	Fee	Category		
		General/BCI/BCII/EWS	SC/ST	Girls/TFW
1	Annual Fee (Per Annum)	Rs 7732.00	Rs 1957.00	Rs 32.00
2	Student Fund Fee (Per Annum)	Rs 6350.00*	Rs 6350.00*	Rs 6350.00*

- \*Student Fund Fee (Per Annum) is Rs 7350.00. In JCECEB, Rs 1000 already deposited by candidates as partial admission fee. Hence Rs 7350-Rs 1000=Rs 6350

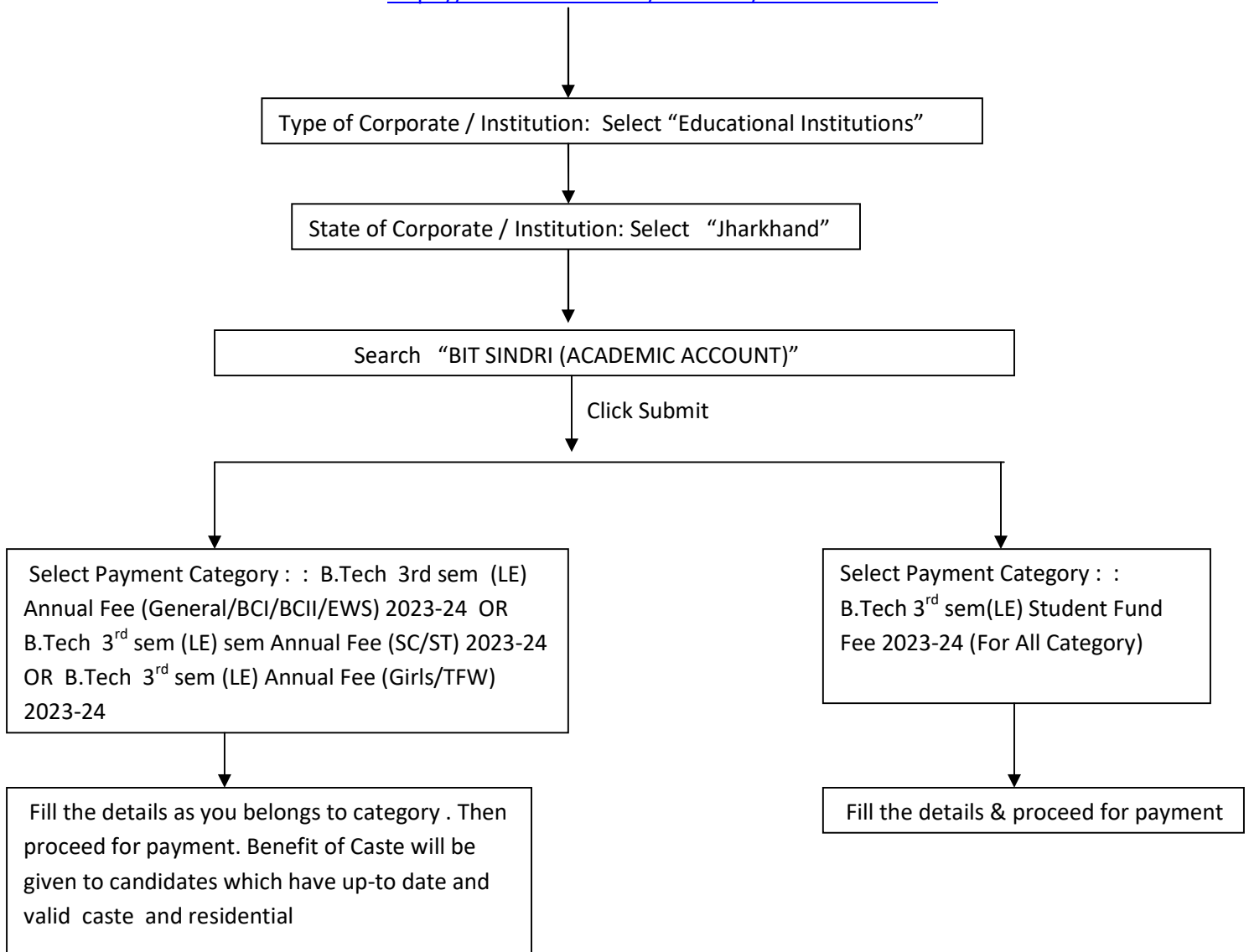
Online Payment through SBI I-Collect Link (Flow chart attached): If not open refresh the link

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

Sd/-  
Prof. In-Charge (academic)  
B.I.T. Sindri

# FLOW CHART FOR B.TECH ADMISSION FEE 2023 SUBMISSION THROUGH SBI I COLLECT

CLICK LINK: <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>



**NOTE: If Payment failure and amount deducted from account wait for 48 hours for automatically refund.**

**If Payment successful and receipt not generated then follow the following flow chart for getting receipt and reference no.**

CLICK LINK: <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

